

2

Wisdom
Infinite

3

Living the
Dream

4

Leadership
Pin

5

HR &
Recruitment

6

Knowledge
Stream

7

Events @
Corporate
Office

8

Trending
@ MS

MS is a Mini world of education : Remarked IGNOU RC Officers

Hyderabad: A delegation of IGNOU Regional Centre (Hyderabad) visited MS Corporate Office on 15th March 2018 and had an interaction with the teachers. The delegation comprised of Dr. S. Fiayaz Ahmed (Regional Director) and Dr. K. Ramesh (Deputy Regional Director).

After meeting with the board of directors and seeing the infrastructure, the IGNOU officers appreciated the work of MS by saying "This place is a mini world of education" and this thing shows that "MS will flourish far and wide.

Dr. K. Ramesh (Deputy Regional Director) while interacting with the principals said it is very challenging to teach the students of 21st century because today's students are tech savvy, hooked to Instagram. Even the Face book is outdated for them. This generation is much faster than us.

Suggesting tips to teach the present day generation, he said, "You must be well versed with the latest technology. Only then you can deal with the students of this era. Moreover you need to be a learner first and you also have to act as a co-learner in the class room. He cautioned the teachers to shed their mindset "A teacher, with the old mindset, cannot survive in the 21st century. He/she has to change their mind set." Only then you will be successful in your class.

New department set up at corporate office

Hyderabad: A new department was set up at the corporate office in the month of March 2018. This department deals with audit and accounting. It is headed by Mr. Shakeel Khan CA. Although the department had started working much before the inauguration. It was formally inaugurated on 28th March 2018 when a new place for the audit department was allotted.

Turkey Consul General visits MS Corporate Office

Hyderabad.: Honourable Adnan Altay Altinors, Consul General of the Republic of Turkey, Hyderabad paid a visit to MS Education Academy's Corporate office on 5th March 2018.

On his arrival he was given a warm welcome by smartly dressed drill contingent of Malakpet Boys. They also presented him a guard of honour and escorted him upto the lift.

Director Syed Misbahuddin and Assistant Director Mukeem Akter shown him the entire office and briefed the functioning of various departments. After office tour the guest was introduced with other board members where the various initiatives taken up by MS were explained.

The counsel general had also a lively interaction with a group of HODs and principals and spoke on collaboration between the two countries in the field



of education, health, tourism and technology.

He also expressed his desire to start an exchange programme of research scholars of the two countries.

New Disciplinary Policy from May 1

Hyderabad: Come May 1 and all the employees of MS will be dealt with a new Disciplinary Policy prepared by the Operations department. The 4 pages disciplinary manual got the nod of the higher management and it was handed over to HR department for execution.

The communique of HR department dated 24th April 2018 says, "Please find a Disciplinary Policy formulated to streamline the Employee Disciplinary Procedure. This policy is approved by the Management and applicable to all the employees (Teaching, Non-Teaching and Support staff) w.e.f. 1st May 2018.

This policy supersedes all earlier

amendments or changes communicated from time to time. Please adhere to the rules and regulations for smooth functioning of the organization. Kind co-operation and adherence is highly solicited". As per the policy manual the organization introduced it for the betterment of the staff.

The 4 pages policy document writes "MS Education Academy intends to give employees reasonable opportunity to improve their performance whenever productivity, quality, efficiency or behaviour is below the acceptable level.

When performance falls below

To be continued on Pg # 4

Management issues 'Letter of Appreciation' to Mallepally branch

Hyderabad: The management highly appreciated Mallepally branch for completing the progress report task on time and adjudged it the best branch of Hyderabad in a Letter of Appreciation.

The Letter of Appreciation dated 23rd April 2018, issued to branch, was signed by Finance Director Nuzhat Khan.

The Appreciation Letter writes "the management acknowledges your work with deepest appreciation. The Principal's leadership and the ceaseless painstaking efforts of the teachers is applaudable".

A strong camaraderie and team spirit amongst the staff demonstrate the school's resolve to complete the work without delay.

Mallepally branch could won this laurel because of the coordinated team effort and the dynamic leadership of its Principapl, Tayyaba Ma'm. It was the first branch that uploaded marks and took print outs within the stipulated time.

WELCOME ADDRESS

The School academic year at MS Creative School is about to commence very soon and I would like to take this opportunity to WELCOME you all...

Education can be likened to a great big canvass and this year we would like our students to throw as much paint as they can on the canvass of their education. I appeal to all my teachers to value and uphold the importance of intrinsic education.

I have no doubt that if our students remain motivated in the class they will achieve their goals successfully.

HELP – Four letters that can mean so much. These letters can be seen as a dynamic, planned action or as a plea.

The teachers of MS creative school should take action and help the students to achieve ACADEMIC, SPORTING, AQLAAQ & LIFE LONG LEARNING.

I take this opportunity to thank the teachers for their continued professionalism, excellence and dedication.

Let us continue to work together to help each other to be the BEST for this world and here after.

Jazakallah

Moazzam Hussain
(Senior Director)



Teachers have a big responsibility on their shoulder: Dr. S Faiyaz Ahmed

Hyderabad: "All education Commissions remarked that the destiny of the nation is shaped in the class rooms. And the teachers are the torch bearers of the nation. In this context the teachers have a big responsibility on their shoulder", said Dr. S. Faiyaz Ahmed (Regional Director IGNOU) while delivering a lecture to a group of HODs and principals at the Corporate Office.

He further said, "Teaching is the most complex activities because each student in the class is different and the same method cannot be applied to all. And each student needs different treatment. It is the duty of the teacher to identify the lacking in learners and then teach them".

He suggested the teachers to

keep themselves updated, "Knowledge has to be fresh and one needs to regularly update oneself and keep himself abreast of the latest". For this he/ she should regularly attend workshops, seminars, conferences, and brainstorming sessions and write articles. Continuous Professional Development (CPD) is a must for a teacher.

He further said if you are not up to the expectation of the students, they will ignore you and consider you obsolete. He emphasized to bring out an exclusive journal for teachers:

- To share teaching ideas and best practices.
- To make documentation of the works of demanding teachers so

that others can replicate that practice.

- To analyze which method is working best in the class room so that it can be recommended.

Speaking on how to change the mediocre teacher, he said the mediocre teachers should be made to sit in the class room of the good teachers to see the method they are using. He also suggested to introduce teaching diaries. This will enable the mediocre teachers to see what things make the teacher demanding.

He explained the qualities of a good teacher.

- A teacher should smile while entering into his/ her class.
- There should be a prayer on his/ her lips while entering so that he

/she can fulfill the responsibility put on his/ her shoulder.

- A teacher should always indulge in thinking because thinking affects eternity.
- He/she should deliver the best of his / her ability.
- If you are from teaching community and have no love for the subject you are teaching then you are not fit for teaching.

A teacher should have

- Love for the profession
- Love for the subject
- Love for the child
- Love for social work
- Ability to Assimilate, understand and translate the ideas into the class.

Why India performs so badly in Sports, especially Olympics

Dr. Vani B Veldurthy (HOD Civics)

Sports is not a priority for majority of parents in India. They focus more on academics because academics assures livelihood which sports could not. With this mindset the country participates at sports meet at the international level.

Many of our players, though talented, lose to foreign players due to the difference in stamina. This is because healthy food, nutrition, health care, proper physical exercises etc. are not given priority.

Apart from the above, there are some other factors like; corruption, favoritism, political control over sports governing bodies, no proper athlete – friendly sports policies... the list continues to weaken our sports

culture and future.

It is so unfortunate that, many times, even today, caste, tribe, religion.... come before talent during selections. Talent from the poor and rural areas goes undiscovered.

In these circumstances we can understand how difficult it is to become a sports person in India.

The irony is that the country men expect Olympic medals from our players, but do not allow their children to choose sports as their career.

For this I suggest to start sports schools, where students are trained only in sports. Academics take secondary position. As they grow they specialize in a particular sport according to their talent. These schools must be provided with proper play

grounds, facilities, supporting staff etc. Government as well as Private Company's sponsorship will be required to meet international standards.

Not only facilities, the role of coaches also plays an important role. Foreign coaches cannot be provided to every player. Local coaches are not able to train the players to the international standards. Coaching of coaches should be given priority.

The people in the authority need to come forward to make a better sports policy, keeping the above into consideration is the need of the hour.

Parents will only allow and encourage their children to take sports as a profession, if sports assures livelihood and regular income.

TIME MANAGEMENT DURING RAMADAN

Ramadan is a month of blessing and to attain taqwah so it is essential that we, the teacher, must prioritize our day to day work and thus balance our home and work place task accordingly. Here are tips on time management for teachers in Ramadan.

1. Approach Ramadan with positive mind set and constructive thoughts
2. Make a realistic Ramadan resolution and set goals to increase focus towards community.
3. Make check list to improve physical health.
4. Plan in advance your daily schedule for Ramadan. Calculate how much time you will have every day ibadah so workout in advance then set goals to get that much ibadah done.
5. Set clear goals and be specific as possible and stick to your times.
6. Utilize early hours of morning as the mind is fresh and there is more barakah in time.

7. Ramadan is a perfect time for learning Deen and increasing Imaan level. Plan a Schedule of halqa in family as well as in work place. Read a chapter of Islamic book(or) listen to a lecture then discuss its contents with family and colleagues.

8. Ramadan is a month of Quran so dedicate time for Quran.
9. Avoid multitasking and keep a check on your temper, irritation and tolerance level.
10. Exemplify the spirit of Ramadan and its noble values in your work ethics and in dealing with people.
11. Make your colleagues and students smile and help them out by relieving them of their burden.
12. Last but not the least: Stay healthy and take care of your body, you cannot accomplish your goals if you are feeling lazy weak and agitated.

Anjum Sultana Principal
(Shahalibanda)

DON'T GIVE UP REALIZE YOUR WORTH

They say never give up.
Never give in.
Keep fighting that fight
So the devil doesn't win.
Through the hurt and the pain,
The sorrow and the shame,
The one thing you need to remember
that tomorrow will never
be the same.
Hold onto your hopes and
dreams,
For your fears are less
than they seem.
So to all those who feel like
they are losing the fight,
And those who feel like there
is no hope in sight,
Take a minute to look at
the sky
And remember that
there's something
Out there bigger than
you and I,
Just like today,
The sun will shine again.
Through the clouds and
the rain,
The sun still remains,
And all the darkness will
fade away.
So hold your head high.
And feel the warmth.
It may remind you
What you are truly worth.

Ayesha Tabassum
(Mathematics teacher)
Charminar branch

Living the Dream



Dynamic Host serving with a smile



He has a dynamic and charming personality, always ready to discharge the responsibility with smile, words like "Impossible" and "No" do not exist in his dictionary. These are the few qualities that earned Abdul Mannan the post of Manager of the hospitality department.

Joined as receptionist 5 years back, Abdul Mannan climbed up the promotion ladder within a short time. Seeing his dynamic nature, he was made the executive assistant of the Director Syed Misbahuddin. Under the mentorship of Syed Misbahuddin his skills enhanced manifold and he became multi-tasker. He also handled the task of MFERD for a short period under him. Now he is

directly working under the managing director Anwar Ahmed as Hospitality Manager.

Besides, performing the responsibility of Hospitality department, he is also looking after the entire hospitality requirement of MS Rahmani and corporate office. He is also entrusted with the responsibility of making arrangements of tours of MS Schools and Colleges for the guests.

Right from the arrival till the departure of the guests, he meticulously take cares of their every need. His good interpersonal communication skills and the ability to easily mix up with the strangers let the guests feel at home.

It would not be an exaggeration to mention here that every single guest who visits MS and stays at MS guest house returns with positive feelings.

Md. Qamar Ansari: the Pride of QS Department



Hyderabad: In this issue we are going to introduce a diamond of MS, who comes on time, goes late in the evening. Dedication towards the work and meeting deadline are his motto. His work reaches in the hand of each and every students of MS but whose presence in the corporate office is hardly noticed by anyone.

He is the only person in the entire corporate office who despite being present in the office, is hardly seen to other staff except in lunch, tea and namaaz breaks.

This uniqueness of his distinguishes him from the rest of the staff.

He is none other than Md. Qamar Ansari, the only male team member of QS department. Soft, humble and friendly Mr. Ansari is heading the printing unit of MS at the Corporate Office. His responsibility is to take care of entire printing of question papers, scheduling and test papers of schools and colleges.

He is the one man army of his unit, who delivers all these requirements on time without

failing the deadline. There are times when he has to work late hours to meet the deadlines.

Md. Qamar Ansari is very dedicated and organized in his work. His dedication towards his work can be understood from the fact that when the work load is more, he not only stays late but also comes on Sundays to accomplish the task.

A small chamber surrounded with packets of papers and two fast printing machines are the companions of Md. Qamar Ansari. Most of the time he is confined in his chamber and works behind closed doors. He can only be seen at places like prayer hall, and cafeteria during breaks.

He is very meticulous and organized, which one can notice by visiting his chamber where he has arranged all the things in proper and organized manner.

Rotary Club awards Malakpet Girls HM

Hyderabad: HM of Malakpet Girls Block, Mrs. Zohra Jabeen has been awarded with Nation Builder Award by Rotary Club of Charminar. Speaker of Telangana Legislative Assembly was the chief guest of the programme held at Madina Education Center Nampally on 16-12-2017.



Five MSownian participants of GTD PROGRAM are receiving their certificates from Ms Seetha Murthy and Anjum Babu Khan at the convocation ceremony. **From Right:** Mrs. Afroz Banu (Deputy Director) 2) Mrs. Fouzia Farooq (CADD Manager) 3) Mrs. Anjum Sultana. (Principal Shalibanda) Mrs Shama (Pre-Primary HOD) and Mrs. Tayyaba Fatima. (Principal Malleplly) (not in picture). They participated in the 3 months long Global Teacher's Development Program held at Glyndale School.

Readers' Opinion



Request to make the examination stress free

Thank you so much for giving an opportunity to share a few things with you...

Examination is a big task in the life of a student. They have to put on the paper the whole year's studies in a span of 3hrs.

The students live a stressful life during the examination period (from the start of examination till the declaration of results). Fear

of not matching with the expectations of their family members and the societal pressure make their life miserable.

Under such pressure some of the students take extreme steps. My Heart goes out to them and for their family members when I read such things in Newspapers and Television.

My Humble request to the authority is to

devise a mechanism wherein the students take examination in a cheering spirit. Workshops before and after the examination should also be organized for the examinees to equip them to deal with the examination pressure.

Md. Masood. [Franchise Executive]
Corporate Office



Leadership Pin

Dual happiness

Historic moment for Director Afzal Ur Rahman

Hyderabad: In a rare of events, two generations of a family, conferred Dastaar (headgear) for becoming Hafiz-e- Quran at the same venue. Both of them are of the same family. One happens to be a grandfather and other is a grandson.

It was the occasion of the 2nd convocation of MS Hifz Academy wherein 28 pass outs of the Hifz Academy were conferred dastaar (headgear) for completing the memorization of the holy Quran. The history witnessed that both the grandfather and the grandson was conferred on the same stage.

It is rare in the history that a grandfather also becomes hafiz by the time his grandson completes the memorization of the Holy Quran.

Mr. Md. Abdur Rahman Khalid father of Director Mr. Afzalur Rahman was also conferred dastaar in this programme. He became hafiz at the age of 68 years. His achievement at this age is an inspiration for the young generation that nothing is impossible. One can be a Hafiz even at any age.

Mr. Md. Abdur Rahman Khalid started memorizing the Quran in childhood but couldn't complete it. 2 years back when his grandson Fazl Ur Rahman was admitted in the MS Hifz Academy, he also has taken it to heart to complete the Hifz and has now completed it.

Being a Musalli (Namaazi) of the Gholam Rasool Mosque was much helpful for him because the Principal of MS Hifz Academy Maulana Mufti Syed Nayeem is the Imam of the mosque. He got complete guidance and technique from Mufti Syed Nayeem to memorize the holy Quran in this short period.

It was a great and historic moment for our director Afzal ur Rahman when he witnessed the dastaarbandi of his father Mr. Md. Abdur Rahman Khalid as well as his son Fazl Ur Rahman on the same stage.

Normally a father accompanies his son on the occasion of the Dastaar bandi of his son but here the son (Director Afzalur Rahman) accompanied his father for the programme. He also had to play the dual role of a father as well as a son.

HOD Urdu: Mohammed Anwaruddin Siddiqui become a proud father

Hyderabad: Mohammed Anwaruddin Siddiqui (HOD Urdu at CADD) became a proud father when his son Hafiz Mohammed Osman Siddiqui brought laurels to the city by securing All India 4th Rank in Hifz Competition held in Mumbai.

He was the only winner candidate from the city of Hyderabad (TS). It was an All India Hifz competition wherein Huffaz from across the country participated. The competition was organised by Idarah Dawatusunnah Millat International, Mumbai, Maharashtra on 9-11 March 2018.

Hafiz Mohammed Osman Siddiqui completed his Hifz –e- Quran in 2016.



Tayyaba Ma'm: A proud mother

Hyderabad: It was a proud moment for a mother who witnessed her son being conferred Dastaar (headgear) for becoming Hafiz-e- Quran. The occasion was the 2nd convocation of MS Hifz Academy wherein the son along with 28 pass outs of the Hafiz Academy were conferred dastaar (headgear) for completing the memorization of the holy Quran

This proud mother was none other than Tayyaba Fatima Ma'm, the dynamic Principal of Mallepally branch whose son Mohammed Lateef Uddin completed the memorization of the holy Quran in 23 months.

Her decision to make her son, a hafiz was a judicious decision. Being a Principal she knew that this education will benefit his son in both the Worlds. And in this way she has also confirmed a place for herself in Jannah.

Mindset of tech savvy generation

MD. Khalid Mohiuddin, Admin Executive has tried to throw light on today's tech savvy generation by comparing their mindset with the quotation of Tulsi Das.

*"Kaal kare so aj kar,
aj kare so ab"*

Quote of "Today's generation

*"Call kare so text kar,
text kare so Whatsapp kar"*

Contd.... from Pg. # 1

the acceptable level, corrective action may be imposed including verbal warning, written warning, suspension and termination. The manual list out 23 items which will be seriously dealt with. Principals have also been authorized to suspend erring employees but have to consult HR for final termination. The copy is displayed at all branches staff notice board.

Condolence Message

Management and staff condole the demise of Abdul Quddus (Board Clerk) of Mallepally branch. He breathed his last on 16th May 2018 and was fortunate to be interred in the month of Ramazan.

Women's Day celebration @ MS

Hyderabad: MS celebrated International Women's Day at the corporate office on 8th March to acknowledge their contribution to the society.

All the lady staff right from the top most post to the lowest post were honoured on this day. As a token of appreciation and recognition of their contribution in the development of society, each of them was given a rose and a

packet of chocolate. The Happiness department organized



this entire event under the supervision of Vice Chairperson Nuzhat Khan.

Promotion of directors

Hyderabad: In a major promotion drive the chairman Mohammed Abdul Lateef Khan elevated the position of 5 board members of the management.

Senior Director Anwar Ahmed was elevated to the top most position of the organization. He was made the Managing Director of MS Education Academy. Till now this position was occupied by the Chairman himself.

Three deputy directors and one associate director were also elevated in the higher echelon of the management.

They are Afzalur Rahman, Dr. Syed Misbahuddin and Mohammed Khawaja Nizamuddin. All the three were promoted to the post of Directors. Till now they were holding the position of deputy directors. Syeda Afroz Banu who was the associate director, was made deputy director.

It is interesting to mention here that the Chairman Mohammed Abdul Lateef Khan took the decision of these promotions, sitting at the grand holy mosque of Mecca, while he was at Umrah.



HR & Recruitment



Stories of 3 teachers win prizes

Hyderabad: 3 teachers of M S Creative Schools of the twin cities of Telengana were adjudged the best story writers and declared the winners of Essay Writing Competition conducted by the M S Curriculum and Research Department in the month of February, 2018. The winners are:

Ayesha Firdous, (Murad Nagar Branch, First Prize (Rs.10,000/-), Language – English), **B. Sowmya**, (Malakpet Branch, Second Prize (Rs. 5,000/-), Language – Telugu), **Sumaya Baig**, (Humayun Nagar Branch, Third Prize (Rs.2,000/-), Language – English).

The competition was conducted to select a band of content writers and also to train a select few who can generate stories for the children. "Around 90 teachers were participated in the contest," informed Nayeem Ullah Khan, Head of Curriculum Department. They were asked to write stories for children in any of the four languages.

Strategies to bring discipline in the class room

Preventive

To prevent misbehavior in the classroom, the teacher has to provide a stimulating environment that involves students so successfully that they spend little time thinking of misbehaving. The following methods can be applied to prevent misbehaviour in the classroom.

- Make your lesson as worthwhile and enjoyable as possible. Remember that students crave fun, belonging, freedom, power, and dignity.
- Be pleasant and helpful.
- Involve and empower your students by asking them for input and help.
- Reach clear understandings with your students about appropriate class conduct.
- Discuss and practice behaviors to which you have jointly agreed.
- Continually emphasize good manners, self respect, and

respect for others and be a role model.

Supportive

All students may become restive and subject to temptation at times. When signs of incipient misbehavior appear, bring supportive discipline into play. This will assist students with self-control by helping them get back on task. The following tactics are suggested for supportive discipline.

- Use signals directed to a student needing support.
- Learn to catch students' eyes and use head shakes, frowns, and hand signals.
- Use physical proximity when signals are ineffective.
- Show interest in student work. Ask cheerful questions or make favorable comments.
- Sometimes provide a light challenge: "Can you complete five more before we stop?"
- Restructure difficult work by



changing the activity or providing help.

- Give hints, clues, or suggestions to help students progress.
- Inject humor into lessons that have become tiring.
- Remove distractive objects such as toys, comics, notes, and the like. Return them later.

S. Sreelatha
Psychologist (LEARN)

HR recruits 123 teachers under marathon interview session, 40 under referral scheme

Hyderabad: In a marathon recruitment drive the HR department organized a 4- Day continuous interview session in the month of March 2018 and recruited around 123 staff.

"We got requirements of teaching position from various branches. So we conducted a continuous interview session at the corporate office as well as at a few selected branches to recruit the staff", informed HR Manager, Mrs. V. Amba.

"We could achieve our target with the coordinated efforts of our HR team members comprising of Samiuddin (Senior HR Exe.), Sania Rizwan (HR Executive) and Zainab Begum (HR Executive) as well as the HODs of CADD

department and principals, said the HR manager. Under Referral Scheme the HR department recruited 40 teachers by the time the paper went for printing. The highest number of referrals were made by the teachers of Muradnagar branch.

HR Manager Mrs. V Amba informed that her department recruited 40 teachers till the end of April through referrals scheme for the current academic year. "We have got amazing results of this scheme and teachers have responded well". She said, "Although we got huge number of referrals but we selected only those candidates that fit into our parameters.

"The highest number of referrals were made

by Murad nagar, followed by Akberbagh then Shahalibanda and Tolichowki.

We are happy that we have got good talented teachers through this scheme.

She also appreciated the Admin team and the supporting staff for smooth arrangements during the 4 days interview.

The new recruited principals and vice-principals are: 1) Ms. Salma Kauser (Tolichowki Girls) 2) Ms. Saadath Shadan (Akbarbagh Girls) 3) Ms. Jabeen Begum (Midhani Boys) 4) Mr. Naufal Shahuman (Rahmani Boys) 5) Ms. Barkathunnisa (Tolichowki Boys) 6) Ms. Athufa Amreen (Mallepally Boys)

Management condoles death of 2 supporting staff

The management condoled the death of 2 of staff members Mohammad Babu Jani and Kushaliah of Malakpet Zone.

In a condolence meeting organized at the each college premises, the management and staff of the college paid tribute to the departed souls. A small amount of Rs.5000/- was handed over to the family members each deceased for performing their last rites.

Kushaliah was an attendant of MS Junior College, Malakpet branch while Mohammad Babu Jani was a watch man of Akberbagh Boys block.

Since Kushaliah was covered under ESI and PF so he would shortly get the insurance coverage, gratuity and family pension from the ESI department. The college staff also helped the family members to process his papers.

Since Mohammad Babu Jani hardly completed one month in the organization so his ESI formalities was not completed as per ESI norms. But the management gave financial assistance in the marriage of his daughter under the staff welfare fund.

18 new employees join corporate office

Hyderabad: Eighteen new staff joined corporate office in various departments under different capacities in the first quarter of the year, informed the HR Department. Welcoming them on board, the HR manager expected them to have a long fruitful association with the organization. They are:

- 1) Azra Fatima Psychiatrist (Learn)
- 2) Ravi Graphic Designer (Learn)
- 3) Mirza Adam Baig Sales manager (Zaibus)
- 4) Farooq Ahmed Azeem Sales Office (Zaibus)
- 5) Mohammed Younus SCM Executive (SCM)
- 6) Mohd. Sumeer Hussain

- Accountant (Finance) 7) Mohd. Habib Ahson Senior Operations Executive
- 8) Salim Pasha (Internal auditor)
- 9) Nikee Kumari (Audit Executive)
- 10) Syed Ayoob System Administrator (IT)
- 11) Md. Abdul Muqtadir System Support Executive (IT)
- 12) Ms. Asma Jabeen (HOD Physics - CADD)
- 13) Mr. Syed Salman (HOD Computers- CADD)
- 14) Ms. Dasari Padma (Asst. HOD Telugu- CADD)
- 15) Ms. Afreen (Asst. HOD Pre Primary- CADD)
- 16) Ms. Masarathunnisa (Asst. HOD Pre Primary-CADD)
- 17) Fouzia Shams (Research Associate-CADD)
- 18) Ansari Ali Baig, (HOD Math-CADD)

Transfer

1. Vice Principal Ms. Asra of Mallepally was transferred to Muradnagar as (VP).
2. Vice Principal Mr. Adnan Akram of Tolichowki Boys was transferred Akbarbagh Boys as (VP).
3. Urdu HOD Yasmeen Fatima of Mallepally was transferred to CADD at Corporate office as (Urdu HOD).
4. Ayesha Firdous was transferred from Murad Nagar to LEARN at Corporate Office as (Research Associate)
5. Urdu HOD Anwaruddin Siddiqi was transferred from CADD to Research as (Research Associate)



Knowledge Stream

English department vows to make students of global standard

English plays an important role in our everyday life. In today's world, clear and accurate communication in English is essential. People, with poor command over English may face difficulty in adjusting with the new environment. It is seen more as a language of influence and authorization.

Considering the importance and the necessity of English language, we at MS have taken a few initiatives to reform and revise our ways of teaching this significant and global language. So that our students should not feel left out in this world due to weak communicative skills.

Presently English is taught in the following manner in our classroom:

- I) The introduction of the lesson, drilling of word meaning,
- II) content explanation, explanation of lexical and

grammatical items,

III) oral discussion, oral evaluation on the spot, corrections if need be,

IV) Some extrapolatory questions for lateral thinking,

V) Comprehension passages,

VI) Homework or assignment on the task just completed are the regular exercises.

VII) Corrections and timely feedback are the habitual routines.

Apart from the above, the following initiatives in the coming academic year are in pipeline that will definitely keep our students at par with others.

New initiatives of English Department

1. **Today a reader, tomorrow a leader.** Loud reading to be a regular exercise in our classes. Reading is not just important for acquiring knowledge, it will help to

build vocabulary too.

2. Difficult words to be written 5 times each and dictation to be given for every lesson.

3. **Frame sentences:** Framing of sentences to be included in every lesson.

4. **Communicative skills** strengthened with CE periods and a separate text book to enhance these skills.

5. **Teaching of grammar** is an essential part of teaching any language. A careful progression from the simplest to the more complex items of grammar gives children the confidence and reassurance they need to build their own sentences and develop their communicative strategies as they progress. This will be achieved with the introduction of a grammar text book.

6. **Handwriting** book, consisting of two sets: one to improve the curves and the basics and the

other one to improve the hand writing.

7. **One oral test and one written test** in every month apart from the other formative and summative assessments, projects and activities. It's very important that classroom activities and assessments are appropriate and engaging. This encourages students to learn in a positive environment and helps them to use English effectively in real-life situations.

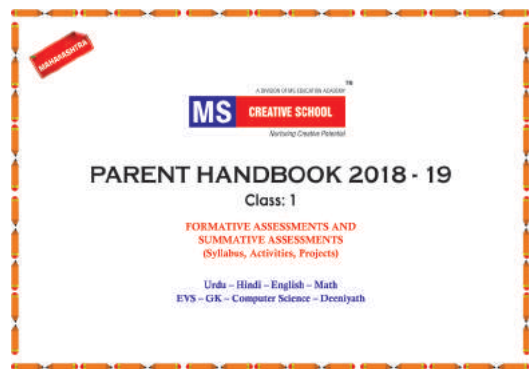
8. We will also try to improve the teaching standards with regular assessments and trainings for the professional development of the teachers.

Last but not the least: Learning is not a spectator sport: If one wants to master English, one should get involved and practice as much as possible.

Rukhsana Mushtaq,
HOD (English), CARD

Parent's handbook: A New Initiative of CADD

Hyderabad: The Central Academic Development Department brought out Parent's handbook to rope in parents in



students' academic growth.

Informing of this initiative the CADD Manager Mrs. Fouzia Farooq said, "Under the instruction of Deputy Director Afroz Madam and leadership of Director Mrs. Nuzhat Khan, (who is also holding the Academic portfolio), the CADD team prepared "Parents handbook" for the convenience of the parents.

For each class the academic schedule of

the entire year, including activities, events, day wise class schedule and holidays have been beautifully compiled in a booklet form. The handbook was prepared from Playgroup to Class IX.

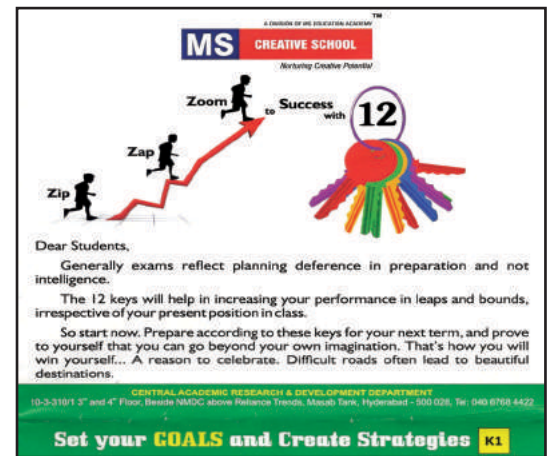
This is the first time that we are giving a handbook to the parents. The handbook contains the entire information regarding the syllabus, projects, Events etc.. The intention behind preparing the hand book is to reach out to parents and make them partners in their wards academic result.

Deputy Director Syed Afroz Banu said, "Last year we introduced the manuals subject-wise to the teachers and principals. This year we have brought out a parent's handbook for the academic excellence of our students. We intend to make parents as partners in our effort to child's progress".

She further said, "Apart from giving the parent's handbook we have also conducted Parents Orientation Programme (POP) before the commencement of new academic year.

In POP we have shown the parents how they can enhance their child academic performance and health growth".

Informing about the other initiatives of CADD she said, "We also brought out a brochure entitled "Zip Zap Zoom to Success with 12 keys", for the Class X students. This brochure methodically tells the students how to plan the study, prepare for exam and make good strategy to score excellent marks". Before signing off she said, "CADD continuously work to innovate and add new



things in the academics for achieving excellence in Deen and Duniya.

Dr. Vani's book will enable students to score 100% marks in Civics

Hyderabad: Dr. Vani Veldurthy (HOD Civics) prepared Civics study materials for junior college students which will enable students to score 100% marks in the subject. Her study material is going to be introduced in the coming academic session.

The uniqueness of her study

material is that it is written in a very lucid language. Even student weak in English language can easily understand and memorize the answer and can easily score 90% to 100% in the subject.

Her ambitious plan is that each student score 100% marks in civics, with this intention she has written this study material which is

going for print in book format.

"I have prepared this study material in such a way that even the students of bottom line can score at least 80% marks", said Dr. Vani

In her book, she has covered the entire syllabus section wise. She has also made index of the questions so that students can

easily locate the answer in the particular chapter. Each chapter of the study material has summary and key points at the beginning of the chapter. This summary sums up the entire chapter at a glance.

Events @ Corporate Office



Republic Day celebrations at Corporate Office. Senior Director Moazzam Hussain with Corporate staff after flag hoisting.



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3



1) Chairman Abdul Lateef Khan Interacting with CA pursuing students. 2) Conducting a memory session for Principals. 3) Managing Director Anwar Ahmed is addressing the staff after inaugurating the Audit department. He is surrounded by other board of directors Moazzam Hussain, Nuzhat Khan, Shakeel Khan, Abdus Samad, Mukeem Akhtar, Abdul Qader and Abdul Wasey. 4) Managing Editor of Siasat Urdu Daily Zaheeruddin Ali Khan delivering lecture on entrepreneurship at the CA Alumni Meet 5) Chief Guest Dr. Fahmida Banu interacting with degree College students at the university toppers felicitation programme. **Photos : Abdul Bari**



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Trending @ MS

Tolichowki Boys Celebrates historic achievement

Hyderabad: There was a vibrant mood at the Tolichowki Boys campus on the last day of April because it was a historic achievement for the branch. Everyone was in a lively mood and the teachers were congratulating each other. The reason was that the branch has produced 10/10 result at SSC Examination, which is a historic achievement. Principal Zia Iqbal was the centre of attraction of this celebration because under his leadership and guidance the branch could produce such coveted result.

Senior Director Moazzam Hussain participated in their celebration and congratulated all the teachers, staff members

and Principal Zia sir. He termed this achievement historic and expressed his best wishes that this branch will produce more such results in the future. He advised them to sustain this historic momentum and work more hard to produce such results next year.

Expressing his views Vice Principal of Tolichowki Boys Adnan Akram said, "Credit goes to our respectable dedicated and hardworking 10th class handling teachers who have given their best for making our students to come up with flying colors under the leadership of our honourable principal Mr. Zia Iqbal. May Allah bless them all with health and prosperity."



Telugu HOD Sajeed Ali becomes assistant director

Telugu HOD of CADD Sajeed Ali became assistant director after elevation to the board of directors. In a recent decision the chairman Mohammed Abdul Lateef Khan declared his promotion to the board. He is the first person from CADD department who was promoted from HOD to Assistant director.



His profile under the heading "A dynamic Personality of Corporate office" appeared in the last issue of MS Family. Being a humble natured Sajeed Ali, became more humble after his elevation as assistant director.

In a chat with the editor he said that hard work and multi-tasking is the secret of his success. He advised colleagues to work with more devotion because hard work does not go waste. One will definitely get the reward of one's

hard work. Let us see what made Sajeed Ali to get this coveted position. Starting his career as Telugu teacher 9 years back at Asif nagar branch, he continuously climbed up the ladder of hierarchy.

Seeing his potential he was assigned the task of inspections and training of own branches and affiliates and Franchisee.

Being an HOD he also works on academic planning, scheduling and question paper making of

Telugu subject. Informing about the project he handles, he said that he is simultaneously handling 5 tasks. 1) MFERD (helps in set up new school, provide training) 2) Franchisee (Looks after academics/ inspection/ training and events) 3) CADD (prepare academic planning of Telugu) 4) Research (Working on Telugu text books for classes 4 and 5 and 5) Events (organizes events like Akhlaaq Show, Sports Meet for MS and Franchisee)

Corporate office: A hub of events and activities

A dedicated team makes entire arrangements

Hyderabad: Being a centralized operation place, the corporate office has become a hub of meetings/happening place. Events and activities have become a routine affair and visitors from across the country come to corporate office every day.

There are frequent workshops, meetings, seminars and interviews at the corporate office. Hardly there is a day when not any event is conducted at corporate office. At times there are 3 parallel meetings at a time.

"Frequently we get request from various departments to make arrangements for the

meetings", informed Syed Yousufuddin Irfan (Manager Administration) who oversees the entire arrangements for smooth conducting the events. "There is a dedicated team under the administration department that makes the entire arrangement at a short notice", said the Admin manager. Staff member of Admin and maintenance department jointly make such arrangement".

Our team provide logistics support in conducting meetings like making seating arrangements, mic, projectors, snacks, tea etc. Praising the cooperation of his team members he said, our team comprising Mohammed Abdul Mannan

(Hospitality Manager), Mohammed Khalid Mohiuddin (Admin Executive), Mohammed Mujahed (Front Office Executive) and Mohammed Imran Khan (Front Office Executive) are always ready to cooperate.

Basith Bin Farzullah (Manager Maintenance) M. A. Faiyaz, Fasi Ur Rahman, Mirza Munnawar Ali Baig (Asif), Mohammed Akram, M.A. Nayeem and Mohammed Haneef of maintenance department are always ready to assist us on various occasion. They are very helpful when the crowd is big and food arrangement is there. We also rope in security and supporting staff in our work for effective arrangement.

Abdul Moid (Security), Shaik Chand Pasha (Security), Mohd Imtiaz (Security) are always on toes to organise things. They also help in serving food and distributing the kit.

Supporting staff team comprising Yadamma, Renuka, Anitha, G Laxmi, Sneha, Fareeda Begum and Venu Gopal are very helpful in putting everything in order for the programme.

Hyderabad: Justice Sachar was a true leader and the work he did for the underprivileged section of the society was awesome", said Director Dr. Syed Misbahuddin at an intellectual meeting assembled to pay homage to Justice Sachar at Lamakaan, Banajra Hills, Hyderabad.

Describing the qualities of Justice Sachar, he said "he was a champion of people's right who

always fought for their cause. What Justice Sachar did for the Muslim Community is indeed a remarkable achievement". He urged the gathering to carry forward the mission of Justice Sachar to each and every household.

"He was a role model to look up to by every Muslim citizen of India. He was probably the true leader we had and we never

realised and kept cribbing about leadership crisis in the community",

He also briefed the audience about the work of MS and how it adapted the suggestion of Justice Sachar in its institutions.

MS was especially invited by Mr. Amirullah Khan at the programme, attended by Mr. A. K. Khan, Advisor to Government of Telengana.

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