

**FOR OFFICE USE ONLY**

Registration No.: ..... Hire Date: ..... Salary: ₹.....

Designation: ..... Institute: .....

Branch : ..... Timings: .....

**APPLICATION FOR EMPLOYMENT**

Institution: ..... City: ..... Branch: .....

**Applicant's Information**

Applicant Name: ..... Qualification: .....

Home Phone: ..... Mobile: ..... Email: .....

Permanent Address: .....

City, State & Pincode: .....

Referred by: .....

**Employment Information**

Position(s) Applying for: ..... Total Years of Experience: .....

when can you start working for us: ...../...../..... Can you work on Weekends? Yes [  ] No [  ]

Are you available to work overtime? Yes [  ] No [  ]

Present Salary: ₹..... Expected Salary: ₹.....

Have you Ever applied to (or) worked for MS Institution before? Yes [  ] No [  ]

If Yes, please explain the reason for leaving (specify the Month and Year of leaving: .....

Do you have any friends, relatives or acquaintances working for MS Education Academy? Yes [  ] No [  ]

If Yes, state the Name: ..... Relationship: .....

**Education, Training & Experience:**

School: ..... City & State: .....

College: ..... City & State: .....

University: ..... City & State: .....

Special Qualifications or Skill-sets which you think would be useful for the organization:

.....  
.....

**Employment History:**

Sl. No.	School / College / Institute	Position / Post	Start Date	End Date

Are you currently employed? Yes [  ] No [  ]

If Yes, state the Reason of Leaving: .....

**DECLARATION**

I, ..... hereby acknowledge that all the information presented here is true to the best of my knowledge. I accept to work in this organization of given an opportunity.

Applicant's Signature: .....

Date: ...../...../.....

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Notes: .....  
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