

# غزیر لسان



سو جھ بوجھ پر مبنی نصاب

حصہ اول



**MYJO Smart Schooling** is the curriculum developed by **MS Research Foundation Private Limited**.

All rights reserved under the copyright act. No part of this work may be reproduced or utilized in any form or by any means, electronic or mechanical, including photocopying, recording, or by any information storage and retrieval system without prior permission in writing from **MS Research Foundation**. This book must not be circulated in any other binding or cover.

**ALIF LAAM MEEM** - A publication of **MS Research Foundation**  
**Registered office:** 10-3-310/1/A/B, 3<sup>rd</sup> Floor, Above TRENDS, Castle Hills,  
Masab Tank, Hyd.

"This book is meant for educational and learning purposes. The author(s) of the book has/have taken all reasonable care to ensure that the contents of the book do not violate any copyright or other intellectual property right of any person in any manner whatsoever. In the event that the author(s) was/were unable to track any source and if any copyright has been inadvertently infringed, please notify the publisher in writing for any corrective action."

### **Acknowledgements**

We made our best efforts to produce this book free of errors. Please feel free to reach us for feedback and suggestions for the upgradation of the book to: [myjofeedback@mseducation.academy](mailto:myjofeedback@mseducation.academy), [www.myjoschool.com](http://www.myjoschool.com)

Mohammed Lateef Khan, Chairman,  
**MS Research Foundation.**

## Mind Mapping

Mind mapping is a technique invented by Tony Buzan in the 1970s. Mind Map is a powerful tool to remember information in our brains in an organised way. It holds information in a format that our minds find easy to recall and quick to review than the traditional notes taking.

### Why use Mind Mapping?

It is used to increase memory and understand concepts, ideas, key terms, and information. It is a process of using a visual map which contains a main idea that branches out into related and important information relating to that main topic.

### What can we use Mind Maps for?

- Summarising information.
- Taking notes.
- Consolidating information from different sources.
- Thinking through complex problems.
- Presenting information clearly.
- Studying and memorizing information.



### Who was Tony Buzan?

Anthony Peter Tony Buzan (1942-2019) was an English author and educational consultant. Buzan popularised the idea of mental literacy, radiant thinking, and a technique called mind mapping. He has authored and co-authored more than 80 books on memory, brain and thinking techniques.

### About Mohammed Lateef Khan

Passionate, humble and foresighted, Mr Khan is the Visionary behind the Quality Education Revolution in Hyderabad, India. He is the pioneer in integrating Modern and Islamic Education with academic excellence. He is an Electronics & Communication Engineer from Osmania University, Certified Senior TBLI (Tony Buzan Licensed Instructor) and an International Memory Trainer. He is a Visionary Entrepreneur, Positive Thinker, an able Administrator and a Good Decision Maker.

He gives Vision and Direction to many Organisations. Under his efficient leadership, MS Education Academy evolved into a group of traditional, innovative, integrated and competitive institutions serving Nursery to Degree College students in numerous branches reaching far-flung areas across India.

He believes in TEAM WORK and has developed a team of reliable professionals committed to the vision of the organisation and inculcated in them the spirit of Generative Thinking, Creativity, Positive Approach and Mind Mapping.

He has devised many innovative methods to help students excel in competitive exams and face real life challenges. He has also designed and introduced Memory Curriculum for Schools that helps students 'Learn How to Learn and Remember'. He is presently serving as the Chairman of MS Education Academy, India.

قومی تعلیمی پالیسی، ۲۰۲۰ نے ملک میں اعلیٰ تعلیم کو بہتر بنانے کی سفارش کی ہے تاکہ تعلیم کو طلبہ کی ضروریات کے لئے زیادہ سے زیادہ مرتکز بنایا جاسکے۔ اس کا مقصد ملک میں اسکولوں اور اعلیٰ تعلیمی نظام میں پوری طرح سے تبدیلی کی اصلاحات کے لئے راہ ہموار کرنا ہے۔ اس پالیسی میں موجودہ چیلنجوں پر قابو پانے کے لیے اعلیٰ تعلیمی نظام کو مکمل طور پر تبدیل کرنے اور اس میں از سر نو توانائی پیدا کرنے کا تصور پیش کیا گیا ہے اور اس طرح مساوات اور شمولیت پر مبنی معیاری تعلیم فراہم کرنا ہے۔



**MYJO Smart Schooling**

a curriculum developed by MS Research Foundation

10-3-310/1/A/B, 3<sup>rd</sup> Floor, Above TRENDS, Castle Hills, Masab Tank, Hyderabad - 28,

www.myjoschool.com, Tel: 040 67684422